



*Motivated to learn, empowered to achieve*

Ottershaw Christ Church C of E Infant School  
Fletcher Close  
Ottershaw  
Surrey  
KT16 0JT  
Telephone: 01932 873652

#### For Office Use Only

Date form received: .....  
Birth Certificate checked: .....  
Term of Admission: .....  
Distance: .....  
30 Hrs / 15 hrs    AM / PM    SIBLING

## Ottershaw Christ Church C of E Infant School Nursery Application Form

- Please note that completing this form does not guarantee a place. Applications are considered strictly in accordance with our admissions criteria.
- Please read the Nursery Admissions Policy before completing this form.
- Please fill in the form in block capitals then sign and return it to the school office with a copy of your child's Birth Certificate.

CHILD'S DETAILS			
Surname		Forename	
Middle Name(s)		Chosen Name	
Date of Birth		Gender	Male / Female (delete one)
Permanent Address (this must be the child's normal place of residence and not a relative or carer's address)	Postcode:		

PARENT / GUARDIAN / CARER DETAILS					
Title		First Name		Surname	
Address (if different from above)					
Home Telephone					
Mobile					
Email Address					
Relationship to child					
Do you have parental responsibility for this child?	Yes / No				

CHILDREN IN PUBLIC CARE	
Is the child in the care of the local authority?	Yes / No
If no, has the child previously been in the care and did they leave care through adoption, a child arrangements order or a special guardianship order?	Yes / No
If you have answered Yes to either of these questions, please give the name of the local authority and provide evidence with your form	

MEDICAL OR SOCIAL NEEDS	
Does the child have a medical or social need for a place at this nursery?	Yes / No
If yes please provide details	
Please continue on a separate sheet and provide independent evidence to support your case	

SIBLINGS	
Will the child have a sibling attending either Ottershaw Christ Church C of E Infant or Junior school at the time of admission?	Yes / No
If yes please confirm the name and date of birth of the sibling(s)	

SESSIONS - All 3 and 4 year olds are eligible for the universal 15 hours a week of free early learning. Children can be admitted to the nursery the term following their third birthday, subject to a space being available.	
<b>Universal 15 hours</b> Please indicate your session preference (please note this cannot be guaranteed)	5 x Morning sessions 9.00am - 12.00pm <input type="checkbox"/> 5 x Afternoon sessions 12.00pm - 3.00pm <input type="checkbox"/>
<b>Extended 30 hours</b> Please indicate if you think you may qualify, and wish to use the extended 30 hours of free early learning (this is on confirmation of receiving your eligibility code from HMRC)	Yes / No 5 x Morning and Afternoon sessions 9.00am – 3.00pm

Please list any previous nursery or playgroups your child has attended	
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I certify that the information given on this form is correct to the best of my knowledge. I understand that if I give any false or deliberately misleading information on this form and/or supporting documents, or withhold any relevant information, this may lead to the withdrawal of an offer of a nursery place for my child.

**Signature of parent/guardian/carer** ..... **Date**.....

**Personal Information** - We respect your rights and are committed to ensure that we protect your details and the information about your dealings with us. In accordance with the Data Protection Act 2018 and the General Data Protection Regulation (GDPR), we will use your information for the purpose of processing your application for a nursery place. For further information, please refer to our Data Protection Policy at [www.ottershawcofeschools.surrey.sch.uk](http://www.ottershawcofeschools.surrey.sch.uk)